

Minutes of PTA Meeting Thursday 18th September 2014

Attending: Angela Wells, Lucy Ford, Lyn Corderoy, Helen Kantas
Marie Snowsill, Sue Shillum, Helen Wiseall, Zoe Edginton & Katy Ready.

Apologies from: Hilary See, Louise Holley, Nicky Beavan, Miriam
Faulkner, Karen Brooks, Hina Varia and Viv Lawler.

Model Constitution

A Model Constitution is a document that details the rules & regulations by which the PTA should be run. A copy of which must be held by The Charity Commission. Our current Constitution is dated 2001 & states we must have twice the amount of people attending our meeting as committee members (16) - 4 of which must be committee members. This doesn't always happen.

Angela proposed to reduce this to 4. Chair, deputy chair, treasurer & secretary. All agreed & this change will take place at the AGM.

Treasurers Report

Banked amount is £8,048 but some of it is spoken for so after everything paid out we will have £4,600 in the pot.

Full report & breakdown will be at the AGM.

Lynn's Wish List

Staff are keen to start 'Learning Trails' this will involve a Science area, maths area, craft area nature areas etc, booklets & maps. Ongoing over this & next year & the adult art club will be making items for the trail. May involve getting professional craft people in to work with the children starting with a giant picture on the wall outside.

For the above Lyn would like £1000 funding from PTA to start off with in November. Lyn, Kiki & Lucy to liaise.

It was agreed that PTA would fund Athletics Kit consisting of shorts and tops.

Mrs Grange (music) has expressed that they would like to teach the children with tuned instruments i.e. (brass instruments). Lyn has a list with prices for various instruments and prices totalling to £516. However it was discussed at the meeting that we could ask parents for donations of tuned instruments and Helen Wiseall to ask a contact she has regarding any discounts.

Outside Music Area: we looked at brochures of very expensive equipment and print outs of home-made ideas and it was agreed that we do a mixture of both to keep costs down. This area would be under a canopy.

Finally Lyn would really like to acquire an old Double Decker bus to remain static on school grounds. On e Bay there was one for about £2500. The bus would be a quirky addition to the school, the children's art club would be involved in painting the outside of the bus and then inside we could have a library, dressing up zone, the ideas are many. Any thoughts on where we could get a bus at a lower price welcome.

Happy Circus

We made a decision to try to keep jobs to a minimum. We want families to enjoy the circus together. As we cannot reserve any seats in the "big top" we didn't want people separated etc. Help is needed beforehand to set up refreshments & merchandise stalls from 3.15. We have teachers helping out on the night & about 4 staff from Barclays Bank. We may need a couple of volunteers in the interval to help sell refreshments. If you can, please let Sue Shillum know.

We need outside lighting as it will be dark at the interval. Sue Shillum is making some calls to try to source some. Jo Hennessey's husband is involved in a Rugby Club, maybe he would be able to lend us some? If anyone can help with this, please let us know.

Outside caterers will be coming in to do food. They have a wide selection of food & a children's menu too. Ice cream man also coming in - we will get 20% of all sales from both. Sue Shillum has checked his certificates and insurance and he is registered with Council.

It was discussed that we sell, tea, coffee, hot chocolate, sweets, doughnuts & crisps.

We will also have merchandise stall and face painting.

Raffle: there will be one family prize which Karen is looking into.

Noses to be sold in the zone on Thursday 2nd October and dress up day (if any left) & will be priced at 50p. Someone to remind Lyn to text parents.

One member of staff to man toilets, Barclays staff and teachers will be helping on stalls. Barclays Bank staff will arrive from work & will be on hand to help for the duration.

AOB

Lucy mentioned that there is a School Choir Competition to be held over Festival Leisure during the St Lukes festive weekend 13th & 14th December. Winning school would receive £500! Application form needs to be done by 10th November.

It was agreed that Christmas cards to be done earlier this year. Helen Wiseall to arrange with helpers.

Family Disco discussed for week before Valentines Day 7th February - DJ has been booked.

Bingo night discussed for Friday 13th March - TBC

Louise looking into organising a Spring Bash or Ball

Date for next PTA/AGM meeting 6th November 2014 at 7PM